**A bit information for you**

Hello there. I’m glad to see you. Please if you want to cooperate with me, make sure you fill all information you have. It will help to evaluate the project and finish your project as much as you can describe your self. Please be fully understandable  with clarity of expression of ideas

**Introduction**

**Project Objectives**

**Target audience/markets**

**Competitors**

**Current website**

**Scope/size of the website**

**Features and functionality**

**Site content**

**Design brief**

**Timescales**

|  |  |
| --- | --- |
| **Agency appointed** |  |
| **Project start date** |  |
| **Site ready for testing/checking** |  |
| **Go live** |  |

**Budget**

**Maintenance of the site**

**SEO**

**Hosting**

**Questions & Considerations**

**Project Contacts**

**Required response**